

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES**

January 8, 2018

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner, Administrative Intern Mason Green, Special Events Coordinator Julie Bullock and Town Building Official Gerrits Kasper. (Trustee Eve Stapp was absent.)

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Just, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp was absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$119,204.74.

Motion #2 by Trustee Just, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously. (Trustee Stapp was absent.)

CITIZEN COMMENTS

No citizen comments were offered.

PUBLIC HEARING

- A. Continued** – Consideration of a Special Use Permit application as submitted by Stan Kopunec for the property located at 249 U S Hwy 285 to allow manufacturing, fabrication and assembly of log homes and to allow the continued use of the existing shipping container located on the property for the posed log home business.

This public hearing was continued from the December 4, 2017, Board of Trustees meeting to allow the applicant, Stan Kopunec, to provide additional information to the Board prior to a motion to approve or deny the application. Town Administrator/ Clerk Darrah reported that staff met with Derek Kopunec in mid December and provided a list of items that needed to be addressed prior to bringing this application back to the Board for consideration. Staff also met with Stan Kopunec the first week in January and provided him with the same list. An email memorializing these conversations was sent to the Kopunecs. It was agreed by both the applicant and Staff that it would be best to request a continuation of this public hearing until all requested documentation has been received and reviewed by Staff.

Motion #3 by Trustee Just, seconded by Trustee Douglas, that the Public Hearing for the Kopunec Log Home Manufacturing and Assembly Special Use Permit be continued to January 22, 2018 at 6:00 p.m. Motion carried unanimously. (Trustee Stapp was absent.)

- B. Consideration of a Special Use Permit application as submitted by Anita and Douglas Hirth to allow an accessory dwelling unit at 398 Beaver Creek Lane.**

Public hearing opened at 6:05 p.m. by Mayor Lane.

Town Administrator/ Clerk Darrah presented the Special Use Permit Application for the applicants, Anita and Douglas Hirth, and stated that the proposal appears to be in substantial compliance with the Fairplay Comprehensive Plan and Unified Development Code. She stated that the Hirths recently purchased the property and are interested in making the existing use of the accessory dwelling unit at 398 Beaver Creek Lane legal by obtaining a special use permit. The accessory dwelling unit has been in use on the subject property for many years and is currently considered a legal non-conforming use. Staff recommends approval of the application.

Anita Hirth was present to answer Board questions but had nothing further to add regarding the special use permit application.

There were no comments in favor of or in opposition to this application.

Public hearing was closed at 6:11 p.m. by Mayor Lane.

Motion #4 by Trustee Just, seconded by Trustee Dodge, that the Board approve the Special Use Permit for 398 Beaver Creek Lane to allow one accessory dwelling unit and directing staff to prepare a resolution stating such approval to be considered at the January 22nd meeting. Motion carried unanimously. (Trustee Stapp was absent.)

PRESENTATION – Check to South Park Salvation Army

The South Park Salvation Army was the non-profit partner that assisted with the silent auction during the Victorian and Cowboy Ball in December. David Kintz, representing South Park Salvation Army, was present to accept a check in the amount of \$800.00 from Mayor Lane.

UNFINISHED BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 1, series of 2018, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW.”?

This resolution establishes the designated places for posting of the agenda. This is the same as was approved for 2017.

Motion #5 by Trustee Douglas, seconded by Trustee Just, to approve adoption of Resolution No. 1, series of 2018, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW. Motion carried unanimously. (Trustee Stapp was absent.)

- B. Discussion regarding the Town Christmas Tree

Town Building Official Kasper presented his idea for a new Town Christmas Tree. He has met with Dale and Kathy Fitting and they would be pleased to work with the Town to place a live tree on their property next to the Hand Hotel. Staff recommended support of planting a live tree at this location rather than continuing to cut live trees to be used as the Town Christmas Tree.

The Board directed Staff to prepare and present a license agreement for the live Christmas Tree between the Town of Fairplay and the Fittings and bring back to the Board for consideration at the January 22nd meeting.

- C. Other discussion items

No other discussion items were offered.

NEW BUSINESS

- A. Other new business

No other new business was offered.

STAFF REPORTS

Public Works Director Mead provided a written staff report and offered to answer any Board questions. Mayor Lane inquired about water pressure throughout Town and Public Works Director Mead stated that High Country Engineering is working on potential solutions to the current pressure variations from one end of town to the other.

Town Administrator/ Clerk Darrah went over her written staff report with the Board and offered to answer any questions they may have regarding it.

Town Treasurer Wittbrodt stated that she is working on year end financials and preparing for the auditors that are coming to Fairplay on February 20, 2018, to begin the 2017 audit for the Town of Fairplay and the Fairplay Sanitation District.

Interim Police Chief Schlusen provided a written staff report and offered to answer any Board questions.

MAYOR AND TRUSTEE REPORTS

Trustee Just stated that he attended the December 7th meeting with Park and Summit County officials, CDOT and Summit Stage regarding expanding bus service from Summit County to Alma and Fairplay. He reported that a CDOT representative in attendance at the meeting has offered a bus costing approximately \$400,000 for this expanded service, at a cost of \$1.

Mayor Lane expressed his appreciation to Special Events Coordinator Bullock for putting together the successful Victorian and Cowboy Ball in December.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:37 p.m.

Gabby Lane, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk